



Request for personnel security clearance certificate (PSCC)

Act on International Information Security Obligations (588/2004)

National Security Authority NSA
Finland
<https://um.fi/nsa>

[Link to PSCC instructions \(EN\) and instructions for handling international classified information material \(FI\)](#)

A. Particulars of the entity requesting a security clearance certificate (employer/client fills in)

| | | |
|--|------------------|------------------------|
| Requesting entity (organisation) | | Business identity code |
| Name and position of the person responsible for security in the organisation | | |
| Contact person's name and position | Telephone number | E-mail address |
| Postal address | | |

B1. Grounds for requesting a personnel security clearance certificate PSCC (employer/client fills in)

| | | |
|--|--|--|
| Working duty requiring access to international classified information (description appended) | International meeting or event involving handling of classified information (description appended) | Working duty requiring access to premises or data systems where international classified information is handled (description appended) |
| Other grounds, what? (description appended) | Duration of the duty requiring a PSCC | undetermined period fixed period |

B2. Type and level of classified information concerned (employer/client fills in)

| | | |
|--|------------------|-------------------------|
| EU CONFIDENTIAL (EU-C) | EU SECRET (EU-S) | EU TOP SECRET (EU-TS) |
| NATO CONFIDENTIAL (NC) | NATO SECRET (NS) | COSMIC TOP SECRET (CTS) |
| Other, what? (type and classification level) | | |

B3. Security clearance (employer/client fills in)

| | |
|--|-----------------------------------|
| Request for security clearance is appended | Security clearance is valid until |
|--|-----------------------------------|

C. Particulars of the person subject to security clearance (the person subject to security clearance fills in)

| | | | |
|---|-----------------------|----------------|-------------|
| Surname | | First names | |
| Identity code (if unavailable, date of birth) | Municipality of birth | Nationality | |
| Postal address | | Postal code | Post office |
| Telephone number | | E-mail address | |
| Employer | | Job title | |

D. Assurance on the protection of classified information (the person subject to security clearance fills in)

| | | |
|---|-----------|----------------------------|
| My employer has briefed me on my responsibility for and obligation of protecting international classified information. | | |
| I have studied the instructions of the National Security Authority (NSA) for handling international classified information material. (link to instructions in Finnish) | | |
| I understand the requirements for handling classified information material explained in the above-mentioned instructions. I also understand my obligation to keep secret any international classified information and to comply with the relevant legislative provisions and instructions when handling such information. | | |
| Place and date | Signature | Clarification of signature |